

মিটিং-এর ক্রমিক সংখ্যা
মিটিং-এর স্থান :

মিটিং-এর তারিখ : 03/06/2021
মিটিং-এর সময় : 11 am

উপস্থিত সভ্যগণের নাম

ক্রমিক নং	নাম	ক্রমিক নং	নাম
১।	Itami Banerji Chatterjee	৮।	Agenda:
২।	Mithu Roy	৯।	① World Environment
৩।	Sujoy Das	১০।	Day celebration
৪।	Somenath Bhunia	১১।	
৫।	Somenath Jannal	১২।	
৬।	Rita Pradhan	১৩।	
৭।		১৪।	

রেজল্যুশন

Resolutions:

① World Environment Day is to be celebrated on 05/06/2021 and principal, Dr. Swapan Kumar Mishra has given the responsibility to Prof. Itami Banerji Chatterjee to conduct it.

In this regard, Prof. Mithu Roy and Prof. Sujoy Das is given the responsibility to arrange for a prospectus.

Prof. Itami Banerji Chatterjee is proposed the name of Umashankar Mondal, the head of Purbasha Eco tourism & restoration as the chief speaker. All the other members agreed to the selection of speaker.

Prof. Somenath Bhunia proposed the topic to be Ecosystem Restoration and Coastal management.

Prof. Rita Pradhan is given the responsibility of student's management and since webinar is a new concept to the department Prof. Rita took the responsibility to


make the student understand the concept.

The meetings ended with a positive note and with a thrill among the teachers to start and learn a new concept of webinar.



Principal
Mugena Gangadhar Mahavidyalaya

Travis Banerji Chatterjee
HOD


HOD
Department of Geography
Mugena Gangadhar Mahavidyalaya

An urgent departmental meeting is called to discuss about the upcoming internal exam Performa on 28.06.2020 via conference call.

Date: 28.06.2020

Time: 3pm

Platform: Conference call (telephone)

Agenda:

- Internal Exam Performa for semester VI

Members Present:

- **Prof. Irani Banerji Chatterjee, HOD Geography**
- **Prof. Mithu Roy, Facult**
- **Prof. Somenath Bhuiya**
- **Prof. Rita Pradhan**
- **Prof. Sujoy Das**
- **Prof Sanatan Sasmal**

Resolutions:

Prof Irani Banerji Chatterjee chaired the meet and following resolutions are made about the exam of the semester V:

1. Since the internal examination of semester VI is been pending and the whole country is still fighting covid and is under a lockdown state, the college has taken decision to conduct online/ telephonic examination. Accordingly, the department had resolved to prepare questions and conduct the internal exam by providing questions to the students wats app group and taking pdf answer scripts from them within a stipulated time.

2. It is suggested by Prof Somnath Bhuiya that since it is the first online exam taken up by the students who are not technically very well versed and are still learning about the online process, they should be given some extra time only for this exam.
3. Professor Sujoy Das have suggested that he should take up an extra class of all the semester of the department collectively one day to teach them about how to take pictures of their answer script, how to compress it and how to make pdf out of it and then how to upload it. The date chosen in this regard is 30.06.2020, 3pm.
4. It is decided that though the exam process for the practical (C14P) are not yet been confirmed by the university or UGC, the teachers should inform the students to prepare presentations on any one disaster among the six given in the syllabus taking data from the internet. In this regard, Prof Irani Banerji Chatterjee took the responsibility to train them how to make ppts.
5. The upcoming examination assessment responsibilities are decided by the teachers unanimously.
 - CC13: IBC
 - CC14: MR
 - DSC3: SD
 - DSC4: SS
 - C14P: RP and SB
6. The internal assessment will continue to be of 10 marks
7. The exam dates are also fixed by the department:
 - CC13: 02.07.2020: 11am-1pm
 - CC14: 02.07.2020: 4pm-6pm
 - DSC3: 03.07.2020: 11am-1pm
 - DSC4: 03.07.2020: 4pm-6pm
8. The final assessment marks are to be submitted by 04.07.2020.
9. The questions will be provided in the wats app group to the students 15 mins prior to the commencement of examination.

The teachers are thanked accordingly and the meeting concluded wishing for a speedy recovery from the ongoing abnormal situation.



Principal
Mughera Gangadhar Mahavidyalaya.



H.O.D
Department of Geography
Mughera Gangadhar Mahavidyalaya

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[Signature]

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