



MUGBERIA GANGADHAR MAHAVIDYALAYA

P.O.—BHUPATINAGAR, Dist.—PURBA MEDINIPUR, PIN.—721425, WEST BENGAL, INDIA

NAAC Re-Accredited B+Level Govt. aided College

CPE (Under UGC XII Plan) & NCTE Approved Institutions

DBT Star College Scheme Award Recipient

E-mail : mugberia_college@rediffmail.com // www.mugberiagangadharmahavidyalaya.ac.in

5.1.4 :The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases.

- 1. Implementation of guidelines of statutory/regulatory bodies*
- 2. Organization wide awareness and undertakings on policies with zero tolerance*
- 3. Mechanisms for submission of online/offline students' grievances*
- 4. Timely redressal of the grievances through appropriate committees*

Response-3

3. Mechanisms for submission of online/offline students' grievances

Mechanisms for submission of online/offline students' grievances

The institution has established transparent and effective online and offline mechanisms for the submission of student grievances.

Student Grievance Redressal Cell:

https://www.mugberiagangadharmahavidyalaya.ac.in/grievance_redressal_Cell.php

The Student Grievance Redressal Cell probes into student grievances and tries to resolve the issues in a time bound and confidential manner. It aims to redress grievances at individual and class level and also grievances of common interest. The Grievance Redressal Mechanism is carried out in two levels in the institution:

- 1. Department Level Grievance Redressal:** The department level grievances are attended by the mentor and department heads. An aggrieved student can directly approach either of

the above two parties and report his/her complaint or suggestion. Once the grievances were submitted either by verbal interactions or by written form are addressed within five working days and the course of action are being discussed with the principal and communicated to the aggrieved party accordingly.

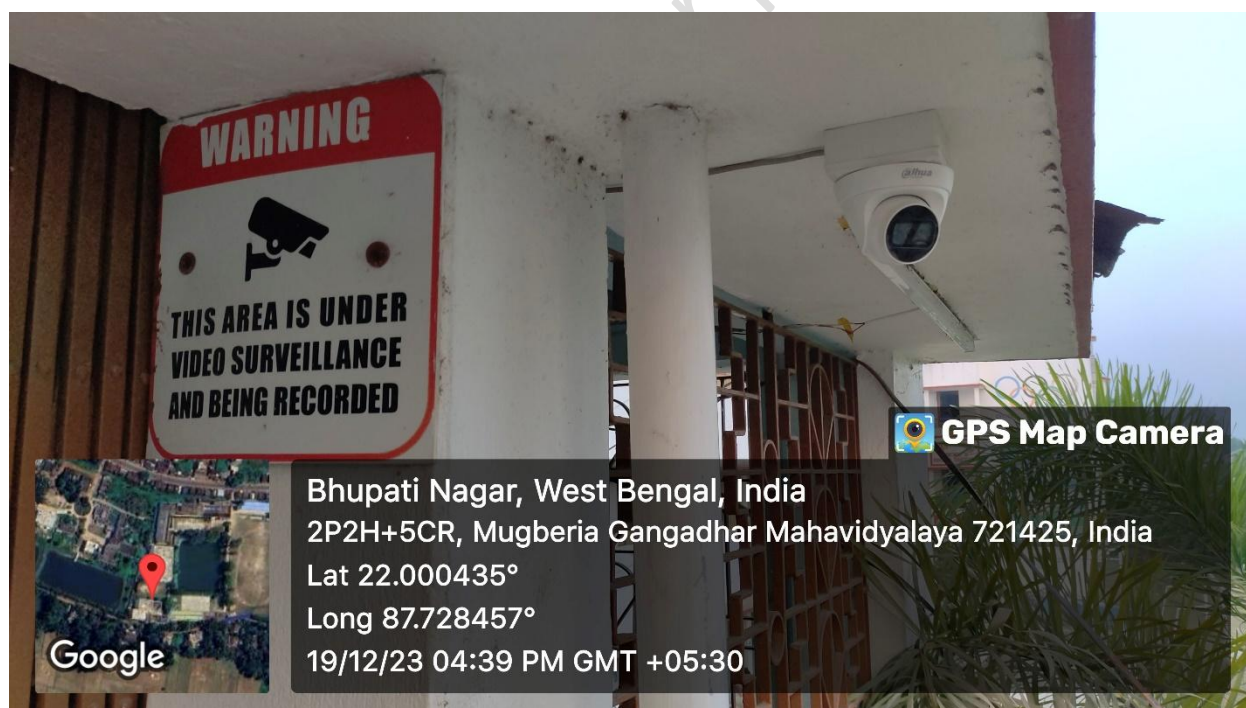
2. **Student Grievance Redressal Cell:** Unresolved grievances at the department level usually referred to the Grievance Redressal Cell of the college. The students can approach the Grievance Redressal Cell regarding matters of common interest also. Complaint/suggestion boxes are installed at prominent locations where students can deposit their complaint or grievance letters offline. The Cell Convenor checks the complaint box regularly and ensures that any grievances brought forward are redressed as early as possible with the help of the principal. Students can also raise their concerns online through the link provided on the college website for submitting their grievances. The link can be accessed through their mobile phones or can be accessed through the local cybercafe by paying a minimum fee to the café owner, however there are no registration fees for the students. Any student can upload his/her grievance at any time through the link. They may also mail their complaint to mugberia_college@rediffmail.com. The Cell Convenor periodically checks if any grievances are submitted. The effective grievance management mechanism helps to ensure better stakeholder relationships and satisfaction.

Anti- Ragging Committee: In accordance with “UGC Regulations on curbing the menace of ragging in Higher Educational Institutions, 2009”, the College has constituted an Anti-Ragging Committee to keep a continuous watch over ragging so that its occurrence is prevented. The Committee aims to maintain healthy and conducive interpersonal relationships among the students at the college. The names and contact details of the members of the Committee are displayed on the college website and are also circulated in students’ WhatsApp groups. This ensures that the students can easily reach out to the respective members when they require assistance. Any student who wants to report an incident of ragging has an option to reach the Committee members or drop in their complaints in the designated complaint box.

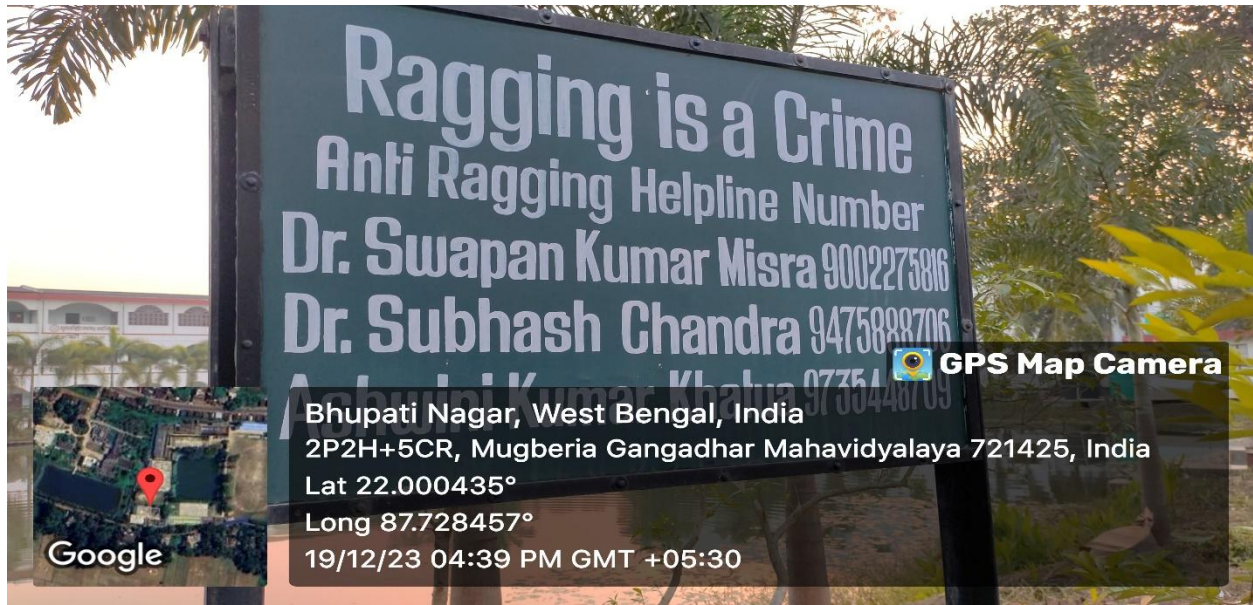
Anti -Sexual Harassment Cell: As per University Grants Commission (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational

Institutions) Regulations, 2015, the college has constituted an Anti-Sexual Harassment Committee, which is now work side by side with Internal Complaints Committee (ICC). The ICC keeps a watch on sexual harassment cases in the campus. It tries to ensure the creation of a mechanism of complaint creation that is safe, accessible, and sensitive to its women stakeholders. The Cell is constituted with the Principal, IQAC Co-Ordinator, and three senior women faculty members. The names and contact information of the members of ICC are accessible on the college website and are also shared within students' WhatsApp groups. This ensures convenient access for students to reach out to the respective members whenever they need assistance. Any student who wants to report an incident of sexual harassment has an option to reach the Committee members or drop in their complaints in the complaint box. The Policy Document states the policies regarding Ragging, Sexual Harassment, and the procedure for reporting grievances. The same has been uploaded on the college website.

Details of the Pictures



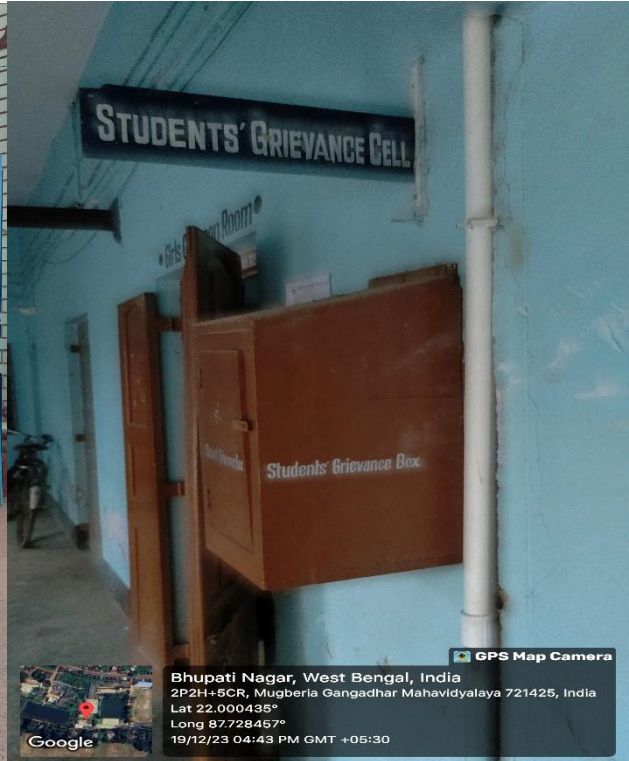
CCTV Camera 24x7 operated by the college.

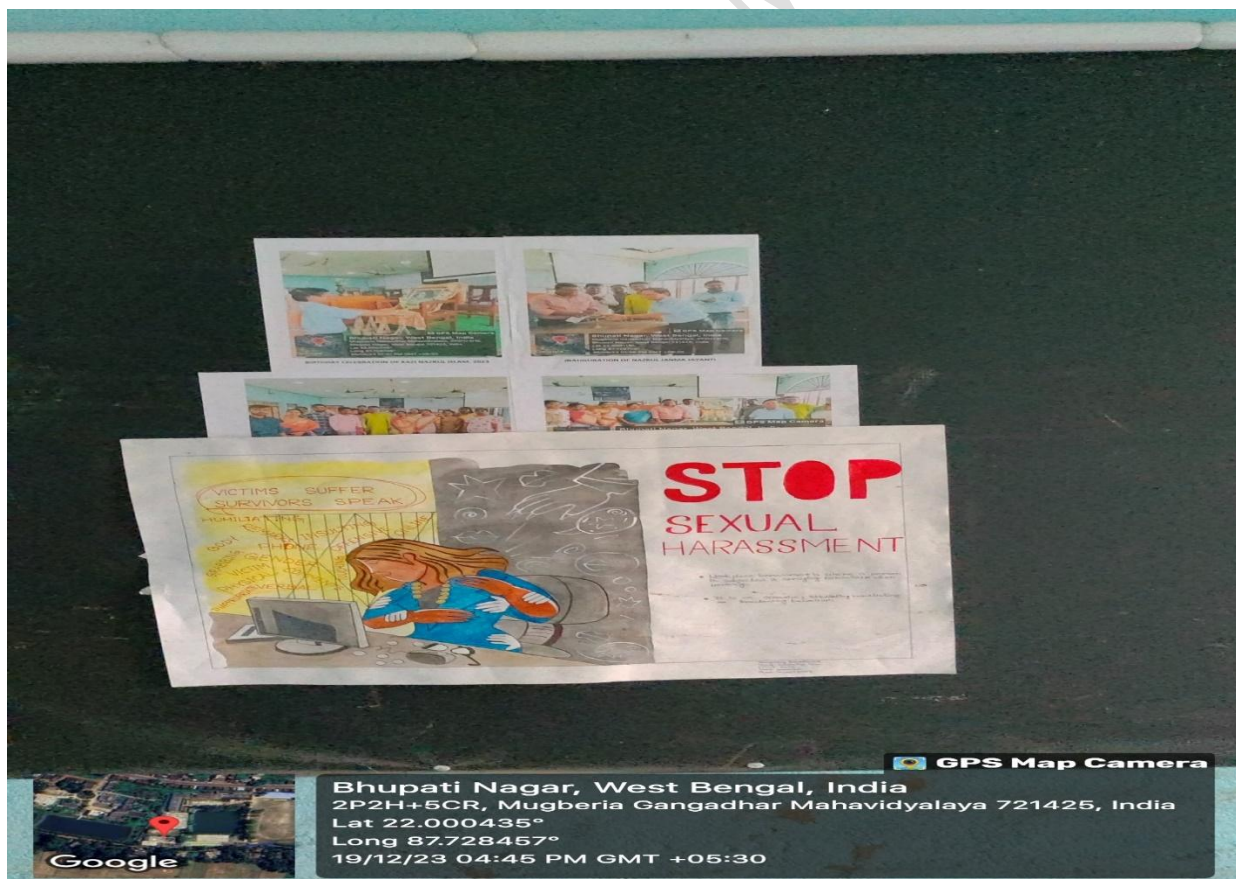


Anti-ragging members and their phone numbers displayed inside the campus



Complaint Box in the campus Xerox facility inside the campus

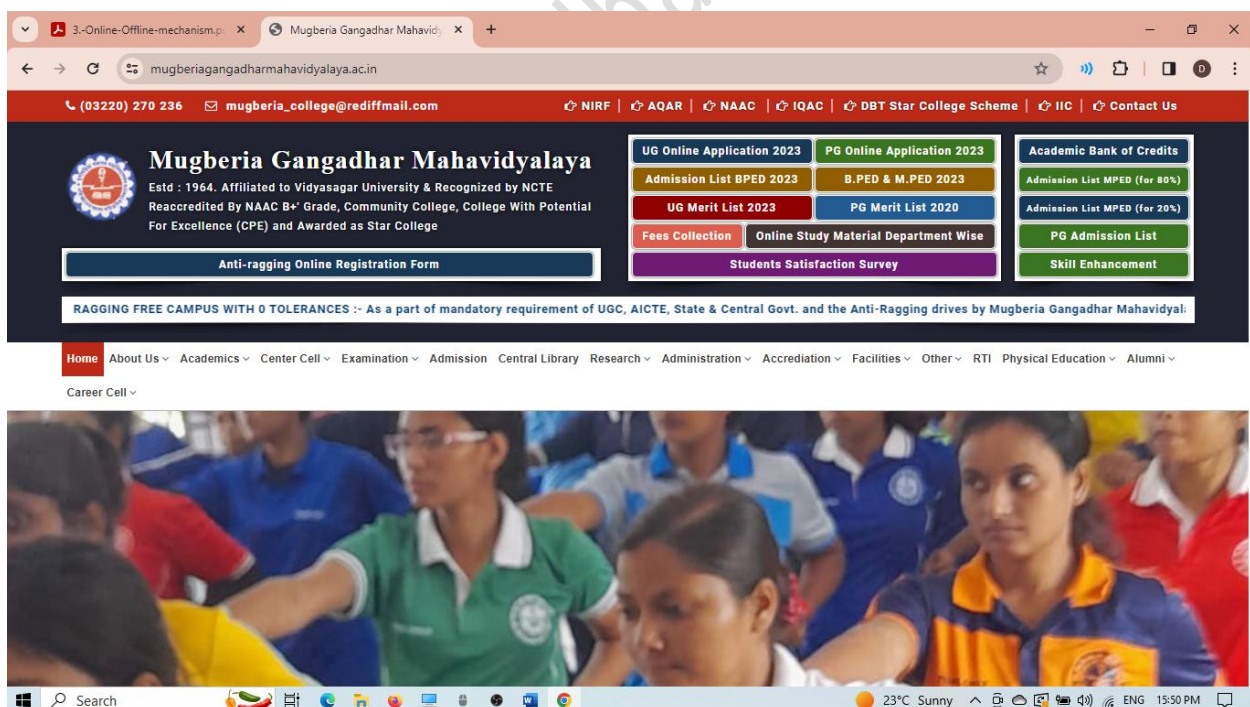




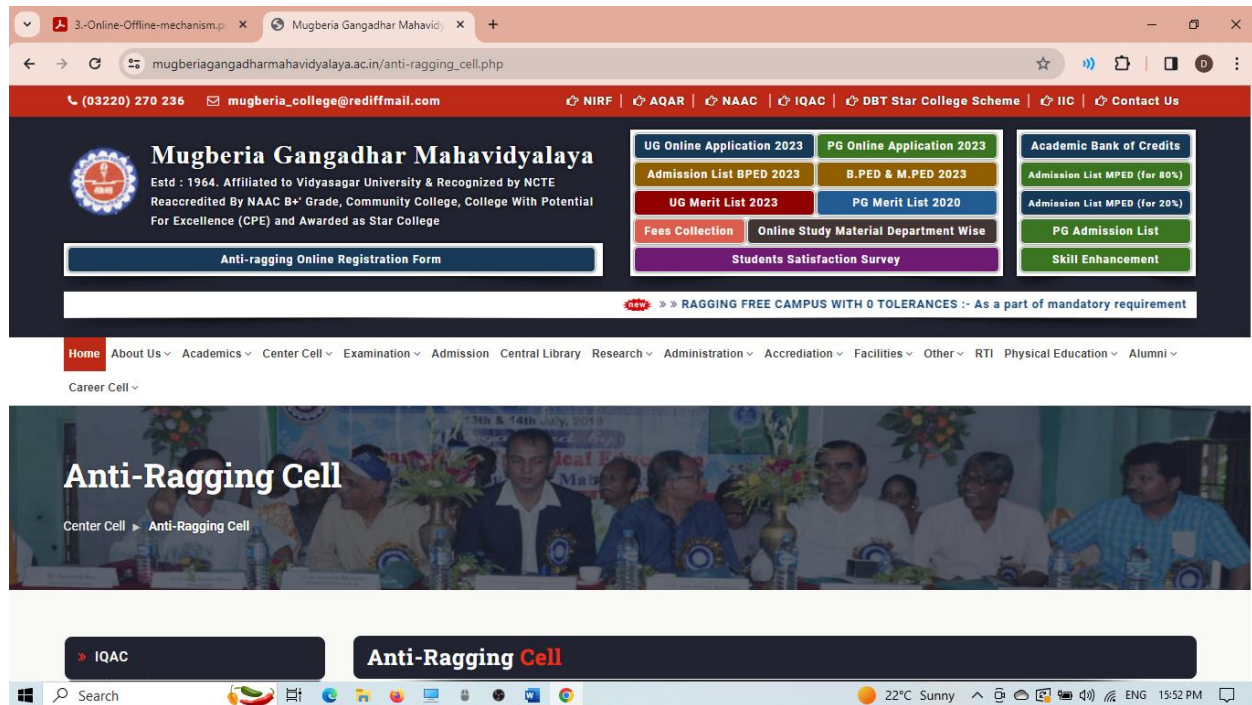
Display of poster against sexual harassment



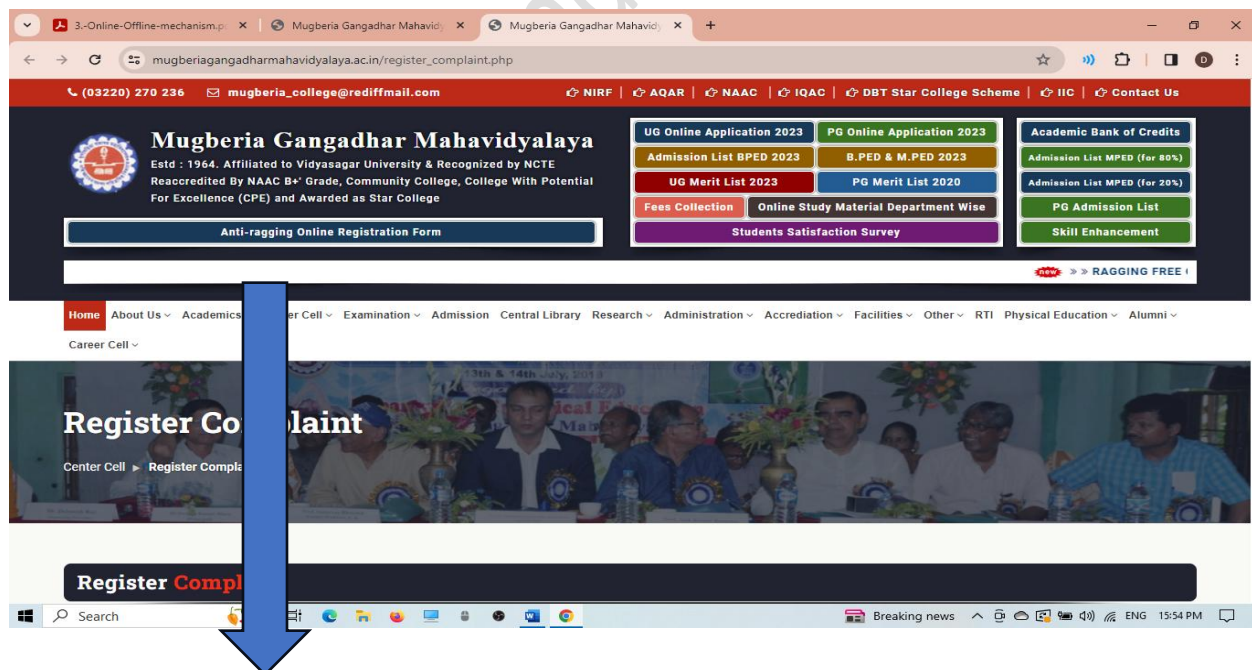
Xerox center inside the college campus



Website with scrolling message of zero tolerance against ragging and sexual harassment.



Anti-ragging page on the website for students and other stakeholders



Anti-ragging online form on the website for students.

Link for online form

https://www.mugberiangadharmahavidyalaya.ac.in/register_complaint.php

The screenshot shows a web browser window with the URL https://www.mugberiangadharmahavidyalaya.ac.in/register_complaint.php. The page has a navigation bar with links: Home, About Us, Academics, Center Cell, Examination, Admission, Central Library, Research, Administration, Accreditation, Facilities, Other, RTI, Physical Education, Alumni, and Career Cell. Below the navigation bar is a banner image with the text "Register Complaint" and "Center Cell > Register Complaint". The main content area is titled "Register Complaint" and contains a form with the following fields:

- Complaint Category * (Dropdown menu with "Ragging, Sexual Harassment, Torture ...")
- Victim Name * (Text input field)
- Victim's Mobile No. * (Text input field)
- Victim's Email * (Text input field)
- Victim's Gender * (Dropdown menu with "Male")

The form is set against a light blue background with a subtle pattern. The browser's taskbar at the bottom shows the date and time as 16:02 PM on 22°C Sunny.

The screenshot shows a web browser window with the URL https://www.mugberiangadharmahavidyalaya.ac.in/grievance_redressal_Cell.php. The page has a navigation bar with links: Home, About Us, Academics, Center Cell, Examination, Admission, Central Library, Research, Administration, Accreditation, Facilities, Other, RTI, Physical Education, Alumni, and Career Cell. Below the navigation bar is a banner image with the text "Grievance Redressal Cell" and "footer > Grievance Redressal Cell". The main content area is titled "Grievance Redressal Cell" and contains a form with the following fields:

- Member Of Grievance Redressal Cell (Text input field)

The form is set against a light blue background with a subtle pattern. The browser's taskbar at the bottom shows the date and time as 16:03 PM on 22°C Sunny.



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E-mail : mugberia_college@rediffmail.com // www.mugberiagangadharmahavidyalaya.org

Ref. No.—M.G.M. / /

Date.....

From—The Principal / Secretary,

NOTICE

Dated – 10.11.2023.

This notice is for all the students at the college that, as a part of mandatory requirement of the UGC, MHRD, AICTE, State & Central Government, Mugberia Gangadhar Mahavidyalaya has made anti-ragging affidavit mandatory for every student who got admitted to various UG and PG Courses. Stringent action will be taken in case of violation of this notice. The online registration link along with the affidavit procedures will be available to the students WhatsApp group in due course. A student can also come up to the college office or in the principal's chamber in case of any confusion. As part of the anti-ragging drive of the college, it has maintained zero tolerance in any sort of ragging cases and thereby all the students are advised to comply with the decisions of the authority and sign the affidavit through the website as early as possible. It is also to be noted that the print copy of the affidavit form must be submitted to the office by every student for documentation.

Visit this website for details:

https://www.antiragging.in/affidavit_registration_disclaimer.html

Dr. Swapan Kumar Misra

Principal

Mugberia Gangadhar Mahavidyalaya

Principal

Mugberia Gangadhar Mahavidyalaya





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Dr. Swapan Kumar Misra

Principal

Mugberia Gangadhar Mahavidyalaya

Principal
Mugberia Gangadhar Mahavidyalaya



Date : 27.9.2023

NOTICE

The college will remain closed on 09.09.2023(Friday) on account of & UNIVERSITY FOUNDATION



Google

Bhupati Nagar, West Bengal, India

2P2H+5CR, Mugberia Gangadhar Mahavidyalaya 721425, India

Lat 22.000435°

Long 87.728457°

16/01/24 04:23 PM GMT +05:30

GPS Map Camera



Mugberia Ga

Anti-ragging campaign by the Institute and affidavit by the students

Reference Number 4438382

ANTIRAGGING AFFIDAVIT BY THE STUDENT

1. I, PUSPENDU JANA s/o - d/o Mr./Mrs./Ms RADHAPADA JANA , having been admitted to Mugberia Gangadhar Mahavidyalaya have received a copy of the UGC regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that:-
I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

DECLARED ON Puspendu Jana

Signature of Deponent

PUSPENDU JANA

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ On _____

Signature of Deponent Puspendu Jana

Reference Number 4438382

UNDERTAKING BY PARENT/GUARDIAN

1. I, Mr./Mrs./Ms. RADHAPADA JANA father / mother/guardian of PUSPENDU JANA having been admitted to Mugberia Gangadhar Mahavidyalaya , have received a copy of the UGC regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that:-
My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission my ward is liable to be cancelled.

DECLARED ON Radhapada Jana

Signature of Deponent

Address

RADHAPADA JANA

WEST BENGAL

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ On _____

Signature of Deponent Radhapada Jana

Grievance Redressal Cell

Members of Grievance Redressal Cell

Sl No	Name	Designation	Contact no
1	Dr Swapan Kumar Misra,	Principal	9002275816
2	Dr Bidhan Chandra Samanta	Associate Professor	9732752907
3	Dr Pintu Roy Chowdhury	Assistant Professor	9432347327
4	Dr Sutapa Saha	Convener	6290869467
5	Ranita Bain	Assistant Professor	6289037510
6	Trisha Mondal	Student	6295007031



18.07.2024

Principal
Mugberia Gangadhar Mahavidyalaya