

ESTD.-1964

Ref. No.—M. G. M. /	/	1
---------------------	---	---

Dated

From: The Principal | Secretary,

Academic Audit (Internal) Year-2020-21

Name of the Department: Mathematics(UG & PG)

Date of Audit: 20.12.2020

Audit Team: (Principal/Chairperson, IQAC): Dr. Swapan Kumar Misra (Convener, Academic Sub-Committee): Prof. Abani Kumar Tripathy

(Coordinator, IQAC): Dr. Prasenjit Ghosh

(Due to COVID19 the academic audits are done through online basis.)

Particular	TS .	Observation	Remarks/Suggestions
I.	Courses offered	B.Sc. Honours	
		B.Sc. General	
		M.Sc in Mathematics	
II.	Annual Academic Plan	Prepared & followed	Satisfactory
III.	Coverage of Syllabus	100% of the syllabus is	Satisfactory
		completed as per the	
		academic plan	
IV.	Average % of online	Teaching staff-90% and	Satisfactory
	meeting, webinar & class	above	
	Attendance:	Students-93% and above	
	a) Teaching staff-		
	b) Students		
V.	Participation of the deptt.	Mathematics is offered as	Satisfactory
	in the courses offered by	a General subject.	
	other departments	For the Mathematics	
		Honours	
		Subject-Physics,	
		Economics, Chemistry	
		are offer as general	
		subject	
VI.	Pattern of programmes	Semester(CBCS)	As per Vidyasagar

			University CBCS pattern
VII.	Participation of full time teachers in various bodies of the universities/Autonomous colleges/other colleges such as BOS and Academic council	Two faculty member are involved in confidential work of Vidyasagar university	Satisfactory
VIII.	Feedback form stakeholders	Feedback on curriculum was taken from outgoing students.	Satisfactory

		Observation	Remarks/Suggestions
I.	No of students Enrolled in Honours	B.Sc. Honours-91 students M.Sc-60 students	Satisfactory
II.	No. of permanent faculty	Asst. Prof-01	Satisfactory
		Assoc. Prof-1	
		SACT(Govt. approved)-05	
		Guest Faculty-02	
TIT	C 1 + CC1	Visiting Faculty-02	G 1: C 1
III.	Conduct of Class	As per the online class routine	Satisfactory
IV.	Innovative processes	Duo to COVID-19, online	Satisfactory
	adopted in Teaching-	webinar and Quiz group	
	Learning	discussions, Memorial Lecture,	
		are arranged to create the Innovative idea among the	
		students.	
		students.	
V.	Tutorials	NA	
VI.	Remedial/Special classes	Few remedial/special classes	Satisfactory
		are taken for low achievers by	
		faculty members at the end of	
		the session.	
VII.	Mentor to students for	Each teacher is assigned 20-30	Satisfactory
	academic & stress related	students. They meet through	
	issues	online at least once a week to	
		discuss, clarify and share	
		various problems which may	
		be personal or academic.	
VIII.	Webinar	Webinar and special lectures	Faculty members and
	/workshop/Special	are conducted regularly	students are benefitte
***	lecture		
IX.	Students activities	Paper presentation by students,	
		Quiz, assignment writing,	
		group discussion etc.	Satisfactory

X.	Departmental meeting	Meeting among the faculty members meeting with present students, parent-teacher meeting are held online basis. Meeting with ex-students are held once or twice a year	Satisfactory
XI.	Students feedback	Feedback taken from outgoing students and analyzed	Students are very much satisfied with the teaching learning process of the department
XII.	Grievances related to teaching —learning process	No grievance from students and parents.	Nil

		Observation	Remarks/Suggestions
I.	Conduct of Internal Examinations	Class-test, Mid-term and Test-examination are conducted through each dept group. The blank answer scripts & Question papers are put in this group and students are submitted the Answers scripts after completed their examination.	Satisfactory
II.	Maintenance of Marks register	All the exam marks of the students are in the marks register	Records are well maintained
III.	Course Distribution, Academic calendar for the conduct of continuous internal evaluation (CIE)	Prepared and followed	Satisfactory
IV.	Result of university examinations	 % of success with Hons-100. students got First class. 	Satisfactory
V.	Examination related Grievances	No grievance from students and parents. Examination process is very transparent.	Nil

4. Research and Extension Activities

4. Research and Extension Activities Pariticulars

Research Projects Remarks/Suggestions Excellent Observation
All PG SEM IV students
doing project work
All full time teachers acts as
research guide Excellent Teachers recognized as research guides Extension activiteis II. Students participate in various extension activites organized by NSS & NCC Satisfactory Signature of Principal P. Granh Signature of /Chairperson, IQAC Coordinator, IQAC IQAC Co-ordinator Mugberia Gangadhar Mahavidyalaya Mugberia Gangadhar Mahavidyalaya



MUGBERIA GANGADHAR MAHAVIDYALAYA

ESTD.-1964

P. O.—BHUPATINAGAR

Dist.—PURBA MEDINIPUR

S. T. D. Code-03220 Ph. No.-270236, Pin.-721425 (W. B.).

Ref. No.-M. G. M. | |

Date	1										
- WIE	u.	 		 	 	 			 	 	

Academic Audit (Internal) Year-2020-21

Name of the Department: Education (UG)

Date of Audit: 20.12.2020

Audit Team: (Principal/Chairperson, IQAC): Dr. Swapan Kumar Misra (Convener, Academic Sub-Committee): Prof. Abani Kumar Tripathy

(Coordinator, IQAC): Dr. Prasenjit Ghosh

(Due to COVID19 the academic audits are done through online basis.)

5. Curricular Aspects

Particular	S	Observation	Remarks/Suggestions
IX.	Courses offered	B.A General	
X.	Annual Academic Plan	Prepared & followed	Satisfactory
XI.	Coverage of Syllabus	100% of the syllabus is completed as per the academic plan	Satisfactory
XII.	Average % of online meeting, webinar & class Attendance: c) Teaching staff-d) Students	Teaching staff-90% and above Students-80 % and above	Satisfactory
XIII.	Participation of the dept. in the courses offered by other departments	Education is offered as a General subject.	Satisfactory
XIV.	Pattern of programmes	Semester(CBCS)	As per Vidyasagar University CBCS pattern
XV.	Participation of full time teachers in various bodies of the universities/Autonomous colleges/other colleges such as BOS and Academic council	No faculty member is involved.	
XVI.	Feedback form stakeholders	Feedback on curriculum was taken from outgoing students.	Satisfactory

	Observation	Remarks/Suggestions
XIII. No of students Enrolled	175	Satisfactory
in General Course		

X	IV.	No. of permanent faculty	Asst. Prof-01 SACT(Govt. approved)-01	Satisfactory
	V. VI.	Conduct of Class Innovative processes adopted in Teaching-	As per the online class routine Duo to COVID-19, online webinar and Quiz group	Satisfactory Satisfactory
		Learning	discussions, are arranged to create the Innovative idea among the students.	
X	VII.	Tutorials	NA	
X	VIII.	Remedial/Special classes	Few remedial/special classes are taken for low achievers by faculty members at the end of the session.	Satisfactory
	XIX.	Mentor to students for academic & stress related issues	Each teacher is assigned 85 students. They meet through online at least once a week to discuss, clarify and share various problems which may be personal or academic.	Satisfactory
X	X.	Webinar /workshop/Special lecture	Webinar is conducted	Faculty members and students are benefitted
X	XI.	Students activities	Quiz, project, group discussion by the stdents.	Satisfactory
X	XII.	Departmental meeting	Meeting among the faculty members was held 4 times	Satisfactory
		Students feedback	Feedback taken from outgoing students and analyzed	Students are very much satisfied with the teaching learning process of the department
X	XIV.	Grievances related to	No grievance from students	Nil

teaching –learning process	and parents.	
----------------------------	--------------	--

		Observation	Remarks/Suggestions
VI.	Conduct of Internal Examinations	Class-test and internal test exam are conducted. The blank answer scripts & Question papers are put in this group and students are submitted the Answers scripts after completed their examination.	Satisfactory
VII.	Maintenance of Marks register	All the exam marks of the students are in the marks register	Records are well maintained
VIII.	Course Distribution, Academic calendar for the conduct of continuous internal evaluation (CIE)	Prepared and followed	Satisfactory
IX.	Result of university examinations	 % of success 100%. Students got First class. 	Satisfactory
X.	Examination related Grievances	No grievance from students and parents. Examination process is very transparent.	Nil

8. Research and Extension Activities

Pariticulars		Observation	Remarks/Suggestions
IV.	Research Projects	NA	
V.	Teachers recognized as research guides	NA	
VI.	Extension activiteis	Students participate in various extension activites organized by NSS & NCC	Satisfactory

P. Hmrh Signature of

Coordinator, IQAC IQAC Co-ordinator Mugberia Gangadhar Mahavidyalaya

28-04.22 Signature of Principal

/Chairperson, IQAC

Principal
Mugberia Gangadhar Mahavidyalaya



ESTD.-1964

Ref.	$\mathcal{N}_{oM.}$	G.	M. /	/	1

Dated

From: The Principal | Secretary,

Academic Audit (Internal) Year-2020-21

Name of the Department: **English**

Date of Audit: 10.02.2021

Audit Team: (Principal/Chairperson, IQAC): Dr. Swapan Kumar Misra (Convener, Academic Sub-Committee): Prof. Abani Kumar Tripathy

(Coordinator, IQAC): Dr. Prasenjit Ghosh

(Due to COVID19 pandemic, the academic audits are done through online basis)

Particulars	Observation	Remarks/Suggestions
I. Courses offered	B.A. Honours B.A. General	

Particular	s	Observation	Remarks/Suggestions
II.	Annual Academic Plan	Prepared & followed	Satisfactory
III.	Coverage of Syllabus	100% of the syllabus is completed as per the academic plan	Satisfactory
IV.	Average % of online meeting, webinar & class Attendance:	Teaching staff-95% and above Students-85% and above	Satisfactory
	a) Teaching staff-b) Students		
V.	Participation of the deptt. in the courses offered by other departments	Students can take any two subjects from Bengali, Sanskrit, History, Music, Political Science, Education as Generic Elective Papers.	Satisfactory

Particulars	S	Observation	Remarks/Suggestions
VI.	Pattern of programmes	Semester(CBCS)	As per Vidyasagar University CBCS pattern
VII.	Participation of full time teachers in various bodies of the universities/Autonomous colleges/other colleges such as BOS and Academic council	NA	
VIII.	Feedback form stakeholders	Feedback on curriculum was taken from outgoing students.	Satisfactory

		Observation	Remarks/Suggestions
I.	No of students Enrolled in Honours	B.A. Honours- 103 B.A. Gen (DSC)- 04 B.A. Gen (GE)- 08	Satisfactory
II.	No. of permanent faculty	Asst. Prof-02 SACT(Govt. approved)-05	Satisfactory
III.	Conduct of Class	As per the online class routine	Satisfactory
IV.	Innovative processes adopted in Teaching-Learning	Online classes using various sorts of ICT tools are held in Google Meet mostly. Assignments of the classes are conducted through Google classroom where surprise tests are conducted through google sheets in the google classroom. Besides, use of powerpoints, audio recordings and open discussions with students and teachers are also arranged for overall development of the students.	Satisfactory

		Observation	Remarks/Suggestions
V.	Tutorials	Online tutorial classes are provided after covering the syllabus	Satisfactory
VI.	Remedial/Special classes	Few remedial/special classes are taken for low achievers by faculty members at the end of the session to benefit and expedite their learning.	Satisfactory
VII.	Mentor to students for academic & stress related issues	Each teacher is assigned 40 students and they met the students online at least once a week and try to discuss about the various academic, social and personal problems of them and try to sort it out.	Satisfactory
VIII.	Webinar /workshop/Special lecture	Workshops and Special lectures are provided to the students.	Faculty members and students are benefitted

		Observation	Remarks/Suggestions
IX.	Students activities	Quiz, assignment writing, group discussion etc. by students	Satisfactory
X.	Departmental meeting	Departmental meetings among faculties take place regularly on online basis. Meetings with present students are held on online basis.	Satisfactory
XI.	Students feedback	Feedback taken from outgoing students and analyzed.	Students are very much satisfied with the departmental activities
XII.	Grievances related to teaching –learning process	NA	

		Observation	Remarks/Suggestions
I.	Conduct of Internal Examinations	The department has dedicated Wats App group with each semester where class-test, Midterm and Test-examinations are conducted at regular intervals. The blank answer scripts & Question papers are posted in the group and students submitted the Answers scripts also in departmental email id after completing their examination.	Satisfactory
II.	Maintenance of Marks register	All the marks are listed in the marks register in soft copies.	Records are well maintained
III.	Course Distribution, Academic calendar for the conduct of continuous internal evaluation (CIE)	Course is distributed after departmental meetings. Academic calenders are properly prepared and followed	Satisfactory

IV.	Result of university examinations	1. % of success with Hons-100.	Satisfactory
V.	Grievances	Examination process is very transparent and hence no grievance from the students.	Nil

4. Research and Extension Activities

Particula	ars	Observation	Remarks/Suggestions
I.	Research Projects	NA	Temarks/ Suggestions
II.	Teachers recognized as research guides	NA	
III.	Extension activities	Students participate in various extension activities organized by NSS & NCC	Satisfactory

Signature of Coordinator, IQAC
IQAC Co-ordinator
Mugberia Gangadhar Mahavidyalaya

Signature of Principal / Chairperson, IQAC

Principal

Mugberia Gangadhar Mahavidyalaya



ESTD.-1964

P. O.—BHUPATINAGAR Dist.—PURBA MEDINIPUR

S. T. D. Code-03220 Ph. No.-270236, Pin.-721425 (W. B.).

Dated

Ref.	$\mathcal{N}_{oM. G. M.}$	/	1
------	---------------------------	---	---

From: The Principal | Secretary,

Academic Audit (Internal) Year-2020-21

Name of the Department: Sanskrit(UG)

Date of Audit: 06.03.2021

Audit Team: (Principal/Chairperson, IQAC): Dr. Swapan Kumar Misra (Convener, Academic Sub-Committee): Prof. Abani Kumar Tripathy

(Coordinator, IQAC): Dr. Prasenjit Ghosh

(Due to COVID19 the academic audits are done through online basis.)

Particulars	Observation	Remarks/Suggestions
XVII. Courses offered	B.A. Honours	
	B.A. General	
XVIII. Annual Academic Plan	Prepared & followed	Satisfactory
XIX. Coverage of Syllabus	100% of the syllabus is completed as per the	Satisfactory
	academic plan	
XX. Average % of online meeting, webinar & class	Teaching staff-85% and above	Satisfactory
Attendance:	Students-82% and above	
e) Teaching staff-		
f) Students		
XXI. Participation of the deptt.	Sanskrit is offered as a	Satisfactory
in the courses offered by	General subject.	

other departments	For the Pol.sc, Philosophy, Bengali, History, Music, English Honours.	
XXII. Pattern of programmes	Semester(CBCS)	As per Vidyasagar University CBCS pattern
XXIII. Participation of full time teachers in various bodies of the universities/Autonomous colleges/other colleges such as BOS and Academic council	Faculty members are involved in confidential work of other colleges and Vidyasagar University.	Satisfactory
XXIV. Feedback form stakeholders	Feedback on curriculum was taken from outgoing students.	Satisfactory

	Observation	Damarka/Suggestions
XXXX N. C. 1 . F. II 1		Remarks/Suggestions
XXV. No of students Enrolled	B.A. Honours- 196 students	Satisfactory
in Honours	B.A General – 134 Students	
XXVI. No. of permanent faculty	Associate Prof 01	Satisfactory
	Asst. Prof 01	
	SACT(Govt. approved)-03	
XXVII. Conduct of Class	As per the online class routine	Satisfactory
XXVIII. Innovative processes	Duo to COVID-19, online	Satisfactory
adopted in Teaching-	webinar and Induction	
Learning	Programme are arranged to	
	create the Innovative idea	
	among the students.	
XXIX. Tutorials	NA	
		Satisfactory
XXIX. Tutorials XXX. Remedial/Special classes	Few remedial/special classes	Satisfactory
	Few remedial/special classes are taken for low achievers by	Satisfactory
	Few remedial/special classes are taken for low achievers by faculty members at the end of	Satisfactory
XXX. Remedial/Special classes	Few remedial/special classes are taken for low achievers by faculty members at the end of the session.	J
XXX. Remedial/Special classes XXXI. Mentor to students for	Few remedial/special classes are taken for low achievers by faculty members at the end of the session. Each teacher is assigned 15-20	Satisfactory Satisfactory
XXX. Remedial/Special classes XXXI. Mentor to students for academic & stress related	Few remedial/special classes are taken for low achievers by faculty members at the end of the session. Each teacher is assigned 15-20 students. They meet through	J
XXX. Remedial/Special classes XXXI. Mentor to students for	Few remedial/special classes are taken for low achievers by faculty members at the end of the session. Each teacher is assigned 15-20 students. They meet through online at least once a week to	J
XXX. Remedial/Special classes XXXI. Mentor to students for academic & stress related	Few remedial/special classes are taken for low achievers by faculty members at the end of the session. Each teacher is assigned 15-20 students. They meet through online at least once a week to discuss, clarify and share	J
XXX. Remedial/Special classes XXXI. Mentor to students for academic & stress related	Few remedial/special classes are taken for low achievers by faculty members at the end of the session. Each teacher is assigned 15-20 students. They meet through online at least once a week to discuss, clarify and share various problems which may	J
XXX. Remedial/Special classes XXXI. Mentor to students for academic & stress related issues	Few remedial/special classes are taken for low achievers by faculty members at the end of the session. Each teacher is assigned 15-20 students. They meet through online at least once a week to discuss, clarify and share various problems which may be personal or academic.	Satisfactory
XXX. Remedial/Special classes XXXI. Mentor to students for academic & stress related issues XXXII. Webinar	Few remedial/special classes are taken for low achievers by faculty members at the end of the session. Each teacher is assigned 15-20 students. They meet through online at least once a week to discuss, clarify and share various problems which may be personal or academic. Webinar and special lectures	Satisfactory Faculty members and
XXX. Remedial/Special classes XXXI. Mentor to students for academic & stress related issues	Few remedial/special classes are taken for low achievers by faculty members at the end of the session. Each teacher is assigned 15-20 students. They meet through online at least once a week to discuss, clarify and share various problems which may be personal or academic.	Satisfactory

XXXIII. Students activities	Paper presentation by students, group discussion etc.	Satisfactory
XXXIV. Departmental meeting	Meeting among the faculty members meeting with present students, parent-teacher meeting are held online basis. Meeting with ex-students are held once or twice a year	Satisfactory
XXXV. Stud ents feedback	Feedback taken from outgoing students and analyzed	Students are very much satisfied with the teaching learning process of the department
XXXVI. Grievances related to teaching –learning process	No grievance from students and parents.	Nil

		Observation	Remarks/Suggestions
VI.	Conduct of Internal Examinations	Class-test, Mid-term and Test-examination are conducted through each dept group. The blank answer scripts & Question papers are put in this group and students are submitted the Answers scripts after completed their examination.	Satisfactory
VII.	Maintenance of Marks register	All the exam marks of the students are in the marks register	Records are well maintained
VIII.	Course Distribution, Academic calendar for the conduct of continuous internal evaluation (CIE)	Prepared and followed	Satisfactory
IX.	Result of university examinations	1. Maximum students obtained first class marks in University Exam.	Satisfactory
X.	Examination related Grievances	No grievance from students and parents. Examination process is very transparent.	Nil

10. Research and Extension Activities

Pariticulars	Observation	Remarks/Suggestions
I. Research Projects	One teacher received a minor research project from UGC and already submitted it in proper time.	Excellent Excellent
II. Teachers recognized as research guides	NA	
III. Extension activiteis	Students participate in various extension activites organized by NSS & NCC	Satisfactory

Signature of Coordinator, IQAC

IQAC Co-ordinator Mugberia Gangadhar Mahavidyalaya Signature of Sey-22
Principal
/Chairperson, IQAC

Principal Mugberia Gangadhar Mahavidyalaya



ESTD.-1964

Ref. No.-M.G. M. | |

Dated

From: The Principal | Secretary,

Academic Audit (Internal) Year-2020-21

Name of the Department: Chemistry (UG)

Date of Audit: 02.03.2021

Audit Team: (Principal/Chairperson, IQAC): Dr. Swapan Kumar Misra (Convener, Academic Sub-Committee): Prof. Abani Kumar Tripathy

(Coordinator, IQAC): Dr. Prasenjit Ghosh

(Due to COVID19 pandemic, the academic audits are done through online basis)

Particulars	Observation	Remarks/Suggestions
XXV. Courses offered	B.Sc. Honours	
	B.Sc. General	
XXVI. Annual Academic Plan	Prepared & followed	Satisfactory
XXVII. Coverage of Syllabus	100% of the syllabus is	Satisfactory
	completed as per the	
	academic plan	
XXVIII. Average % of online	Teaching staff-80% and	Satisfactory
meeting, webinar & class	above	
Attendance:	Students-85% and above	
g) Teaching staff-		
h) Students		
XXIX. Participation of the deptt.	SEM I and SEM II	Satisfactory

in the courses offered by other departments	students take Mathematics as generic elective subject (GE1 & GE2) and SEM III and SEM IV students take Physics as generic elective subject (GE3 & GE4)	
XXX. Pattern of programmes	Semester(CBCS)	As per Vidyasagar University CBCS pattern
XXXI. Participation of full time teachers in various bodies of the universities/Autonomous colleges/other colleges such as BOS and Academic council	One teacher is engaged in paper setting and assessment of answer script.	Satisfactory
XXXII. Feedback form stakeholders	Feedback on curriculum was taken from outgoing students.	Satisfactory

	Observation	Remarks/Suggestions
XXXVII. No of students Enrolled in Honours	B.Sc. Honours-48 students	Satisfactory
XXXVIII. No. of permanent faculty	Asst. Prof-01 Assoc. Prof-1 SACT(Govt. approved)-04	Satisfactory
XXXIX. Conduct of Class	As per the online class routine	Satisfactory
XL. Innovative processes adopted in Teaching-Learning	Online classes using various sorts of ICT tools are held either in Google Meet or in Zoom Platform to make the teaching learning processes attractive and innovative ones. Besides, webinar, Memorial Lecture, open discussions with students, teachers and parents are also arranged for overall development of the students.	Satisfactory
XLI. Tutorials	Online tutorial classes are provided after covering the syllabus	Satisfactory
XLII. Remedial/Special classes	Few remedial/special classes are taken for low achievers by	Satisfactory

	faculty members at the end of the session.	
XLIII. Mentor to students for academic & stress related issues	Each teacher is assigned 10 students and they met the students online at least once a week for frankly discussions with their various problems which may be personal or academic.	Satisfactory
XLIV. Webinar /workshop/Special lecture	Webinars and special lectures are conducted regularly	Faculty members and students are benefitted
XLV. Students activities	Paper presentation by students in the webinar, Participation in various model and poster competitions, assignment writing, group discussion etc.	Satisfactory
XLVI. Departmental meeting	Students and parent-teacher meetings are held online basis.	Satisfactory
XLVII.Students feedback	Feedback taken from outgoing students and analyzed	Students are very much satisfied with the departmental activities
XLVIII. Grievances related to teaching –learning process	No grievance from students and parents.	Nil

		Observation	Remarks/Suggestions
XI.	Conduct of Internal	Class-test, Mid-term and	Satisfactory
	Examinations	Test-examinations are	
		conducted through each	
		dept group. The blank	
		answer scripts & Question	
		papers are posted in the	
		group and students	
		submitted the Answers	
		scripts after completed	
		their examination.	
XII.	Maintenance of Marks	All the marks are listed in	

	register	the marks register.	Records are well maintained
XIII.	Course Distribution,		Satisfactory
	Academic calendar for	Prepared and followed	
	the conduct of		
	continuous internal		
	evaluation (CIE)		

XIV.	Result of university examinations	1. % of success with Hons-100. 2. Students got First class.	Satisfactory
XV.	Examination related Grievances	No grievance from students and parents. Examination process is very transparent.	Nil

13. Research and Extension Activities

Particulars	Observation	Remarks/Suggestions	
I. Research Projects	Students do some project works under DBT star college scheme	Satisfactory	
II. Teachers recognized as research guides	All full time teachers acts as research guide	Satisfactory	
III. Extension activities	Students participate in various extension activities organized by NSS & NCC	Satisfactory	

Signature of Coordinator, IQAC

IQAC Co-ordinator Mugberia Gangadhar Mahavidyalaya Signature of Principal

/Chairperson, IQAC

Principal Mugberia Gangadhar Mahavidyalaya

ESTD.-1964

P. O.—BHUPATINAGAR [] Dist.—PURBA MEDINIPUR

S. T. D. Code-03220 Ph. No.-270236, Pin.-721425 (W. B.).

Ref.	$\mathcal{N}_{o.}$ _M. G. M.	/ / /
------	------------------------------	-------

Dated

From: The Principal | Secretary,

Academic Audit (Internal) Year-2020-21

Name of the Department: Geography

Date of Audit: 10.02.2021

Audit Team: (Principal/Chairperson, IQAC): Dr. Swapan Kumar Misra (Convener, Academic Sub-Committee): Prof. Abani Kumar Tripathy

(Coordinator, IQAC): Dr. Prasenjit Ghosh

(Due to COVID19 pandemic, the academic audits are done through online basis)

Particulars	Observation	Remarks/Suggestions
XXXIII. Courses offered	B.Sc. Honours	
	B.Sc. General	
XXXIV. Annual Academic	Prepared & followed	Satisfactory
Plan		
XXXV. Coverage of	100% of the syllabus is	Satisfactory
Syllabus	completed as per the academic	
	plan	
XXXVI. Average % of online	Teaching staff-95% and above	Satisfactory
meeting, webinar &	Students-85% and above	
class Attendance:		
i) Teaching staff-		
j) Students		
XXXVII. Participation of the	SEM I and SEM II students take	Satisfactory
deptt. in the courses	up GE as Economics (GE1 &	
offered by other	GE2) and SEM III and SEM IV	
departments	students take Zoology as generic	
	elective subject (GE3 & GE4).	
	Thus, the department combines	
	participation of both social	
	science and bio science	

	departments.	
XXXVIII. Pattern of	Semester(CBCS)	As per Vidyasagar
programmes		University CBCS pattern
XXXIX. Participation of full	NA	
time teachers in various		
bodies of the		
universities/Autonomou		
s colleges/other colleges		
such as BOS and		
Academic council		
XL. Feedback form	Feedback on curriculum was	Satisfactory
stakeholders	taken from outgoing students.	

		Observation	Remarks/Suggestions
XLIX.	No of students Enrolled in Honours	B.Sc. Honours- 128 B.Sc. Gen (GE)- 02	Satisfactory
L.	No. of permanent faculty	Asst. Prof-02 SACT(Govt. approved)-04	Satisfactory
LI.	Conduct of Class	As per the online class routine	Satisfactory
LII.	Innovative processes adopted in Teaching-Learning	Online classes using various sorts of ICT tools are held in Google Meet mostly. Assignments of the classes are conducted through Google classroom where surprise tests are conducted through google sheets in the google classroom. The practical classes mostly use Jamboard as online board. This makes strudies interesting and innovative. Besides, use of powerpoints, audio recordings and open discussions with students and teachers are also arranged for overall development of the students.	Satisfactory
LIII.	Tutorials	Online tutorial classes are provided after covering the syllabus	Satisfactory
LIV.	Remedial/Special classes	Few remedial/special classes are taken for low achievers by faculty members at the end of the session to benefit and expedite their learning.	Satisfactory

	LV.	Mentor to students for	Each teacher is assigned 15	Satisfactory
		academic & stress related	students and they met the	
		issues	students online at least once a	
			week and try to discuss about	
			the various academic, social	
			and personal problems of them	
			and try to sort it out.	
	LVI.	Webinar	GIS related workshops and	Faculty members and
		/workshop/Special	lectures are provided to the	students are benefitted
		lecture	students.	
	LVII.	Students activities	Quiz, assignment writing,	
			group discussion etc. by	
			students	Satisfactory
	LVIII.	Departmental meeting	Departmental meetings among	
			faculties take place regularly	
			on online basis.	Satisfactory
			Meetings with present students	
			are held on online basis.	
	LIX.	Students feedback	Feedback taken from outgoing	Students are very
			students and analyzed.	much satisfied with the
			-	departmental activities
	LX.	Grievances related to	NA	
		teaching —learning		
		process		
_				

		Observation	Remarks/Suggestions
XIV.	Conduct of Internal Examinations	The department has dedicated Wats App group with each semester where class-test, Mid- term and Test-examinations are conducted at regular intervals.	Satisfactory
		The blank answer scripts & Question papers are posted in the group and students submitted the Answers scripts also in departmental email id after completing their examination.	
XV.	Maintenance of Marks register	All the marks are listed in the marks register in soft copies.	Records are well maintained
XVI.	Course Distribution, Academic calendar for the conduct of continuous internal evaluation (CIE)	Course is distributed after departmental meetings. Academic calenders are properly prepared and followed	Satisfactory

XVII. Result of university	1. % of success with Hons-100.	Satisfactory
examinations	2. Students got First class.	-
XVIII. Examination related	Examination process is very	Nil
Grievances	transparent and hence no	
	grievance from the students.	

ESTD.-1964

P. O.—BHUPATINAGAR Dist.—PURBA MEDINIPUR

S. T. D. Code-03220 Ph. No.-270236, Pin.-721425 (W. B.).

Ref.	$\mathcal{N}_{oM. G. M.}$	/ /
------	---------------------------	-----

Dated

From: The Principal | Secretary,

Academic Audit (Internal) Year-2020-21

Name of the Department: Nutrition (UG & PG)

Date of Audit: 03.03.2021

Audit Team: (Principal/Chairperson, IQAC): Dr. Swapan Kumar Misra (Convener, Academic Sub-Committee): Prof. Abani Kumar Tripathy

(Coordinator, IQAC): Dr. Prasenjit Ghosh

(Due to COVID19 the academic audits are done through online basis.)

Particulars	Observation	Remarks/Suggestions
XLI. Courses offered	B.Sc. (Nutrition Honours)	
	B.Sc. General	
	B.Voc (Food Processing)	
	M.Voc (Food	
	Technology, Nutrition	
	and Management)	
XLII. Annual Academic Plan	Prepared & followed	Satisfactory
XLIII. Coverage of Syllabus	100% of the syllabus is	Satisfactory
	completed as per the	
	academic plan	
XLIV. Average % of online	Teaching staff-91% and	Satisfactory
meeting, webinar & class	above	
Attendance:	Students-94% and above	
k) Teaching staff-		
1) Students		
XLV. Participation of the deptt.	Nutrition is offered as a	Satisfactory
in the courses offered by	General subject.	
other departments	For the Nutrition Honours	
	Subject- Chemistry,	
	Physiology. are offered as	
	general subject	
XLVI. Pattern of programmes	Semester(CBCS)	As per Vidyasagar
		University CBCS pattern
XLVII.Participation of full time	one faculty member are	Satisfactory

teachers in various bodies of the universities/Autonomous colleges/other colleges such as BOS and Academic council	involved in confidential work of Vidyasagar university	
XLVIII. Feedback form stakeholders	Feedback on curriculum was taken from outgoing students.	Satisfactory

	Observation	Remarks/Suggestions
LXI. No of students Enrolled	B.Sc. Honours-70 students	Satisfactory
in Honours	B.Voc-76	
	M.Sc-29 students	
LXII. No. of permanent faculty	Asst. Prof-04	Satisfactory
	SACT(Govt. approved)-07	
LXIII. Conduct of Class	As per the online class routine	Satisfactory
LXIV. Innovative processes	Duo to COVID-19, online	Satisfactory
adopted in Teaching-	webinar and Quiz group	
Learning	discussions, Memorial Lecture,	
	are arranged to create the	
	Innovative idea among the	
	students.	
LXV. Tutorials	Online tutorial classes are	
	provided after covering the	
	syllabus	
LXVI. Remedial/Special classes	Few remedial/special classes	Satisfactory
	are taken for low achievers by	
	faculty members at the end of	
	the session.	
LXVII.Mentor to students for	Each teacher is assigned 16	Satisfactory
academic & stress related	students. They meet through	
issues	online at least once a week to	
	discuss, clarify and share	
	various problems which may	
	be personal or academic.	—
LXVIII. Webinar	Webinar and special lectures	Faculty members and
/workshop/Special	are conducted regularly	students are benefitted
lecture LXIX. Students activities	Paper presentation by students,	
LAIA. Students activities	Quiz, assignment writing,	
	group discussion etc.	Satisfactory
LXX. Departmental meeting	Meeting among the faculty	Sausiacioi y
LAA. Departmental meeting	members meeting with present	
	members meeting with present	

	students, parent-teacher meeting are held online basis. Meeting with ex-students are held once or twice a year	Satisfactory
LXXI. Students feedback	Feedback taken from outgoing students and analyzed	Students are very much satisfied with the teaching learning process of the department
LXXII.Grievances related to teaching –learning process	No grievance from students and parents.	Nil

		Observation	Remarks/Suggestions
XIX.	Conduct of Internal Examinations	Class-test, Mid-term and Test-examination are conducted through each dept group. The blank answer scripts & Question papers are put in this group and students are submitted the Answers scripts after completed their examination.	Satisfactory
XX.	Maintenance of Marks register	All the exam marks of the students are in the marks register	Records are well maintained
XXI.	Course Distribution, Academic calendar for the conduct of continuous internal evaluation (CIE)	Prepared and followed	Satisfactory
XXII.	Result of university examinations	 % of success with Hons-100. students got First class. 	Satisfactory
XXIII.	Examination related Grievances	No grievance from students and parents. Examination process is very transparent.	Nil



ESTD.—1964

P. O.—BHUPATINAGAR

Dist.—PURBA MEDINIPUR

S. T. D. Code-03220 Ph. No.-270236, Pin.-721425 (W. B.).

Ref. No.-M. G. M. / From: The Principal | Secretary, Dated

Academic Audit (Internal) Year-2020-21

Name of the Department: Physical Education(UG)

Date of Audit: 06.03.2021

Audit Team: (Principal/Chairperson, IQAC): Dr. Swapan Kumar Misra

(Convener, Academic Sub-Committee): Prof. Abani Kumar Tripathy

(Coordinator, IQAC): Dr. Prasenjit Ghosh

(Due to COVID19 pandemic, academic audits are done through online basis.)

1. Curricular Aspects

Particular	'S	Observation	Remarks/Suggestions
I.	Courses offered	B.A-General	
II.	Annual Academic Plan	As per CBCS pattern, prepared and followed	Satisfactory
III.	Coverage of Syllabus	100% of the syllabus completed as per academic plan	Satisfactory
IV.	Average % of online meeting, webinar & class Attendance: a) Teaching staff- b) Students	Teaching staff 90% and above Students-85% and above	Satisfactory
V.	Participation of the deptt. in the courses offered by other departments	Students are taken any two subjects from Bengali, Education, Sanskrit, Philosophy, English as their Generic Elective papers.	Satisfactory
VI.	Pattern of programmes	Semester(CBCS) as per UGC norm	As per Vidyasagar University CBCS Pattern
VII.	Participation of full time teachers in various bodies of the universities/Autonomous colleges/other colleges such as BOS and Academic council	Teachers are engaged in paper setting and assessment of answer scripts .	Satisfactory
VIII.	Feedback form stakeholders	Collecting Online feedback form students, staff & teachers	Satisfactory

	Observation	Remarks/Suggestions
	Ouservation	Kemarks/Suggestions

I.	No of students Enrolled in General	B.A. General-207 students	Satisfactory
II.	No. of permanent faculty	Assistant. Prof-01	Satisfactory
		SACT(Govt. approved)-02	
III.	Conduct of Class	As per the online class routine	Satisfactory
IV.	Innovative processes adopted in Teaching-Learning	To make the teaching learning process more attractive and innovative teachers were providing Online classes in virtual platforms such as Google meet or Zoom with the help of various types of ICT tools. But sometimes technical difficulties compelled teachers to take classes through conference audio call by cell phone.	Satisfactory
V.	Tutorials	Online Quiz, class tests,assignment on regular interval	Satisfactory
VI.	Remedial/Special classes	Remedial or special classes are taken for few low achievers at the end of the session.	Satisfactory
VI	I. Mentor to students for academic & stress related issues	Each teacher is a assigned with 70 students and they meet them virtually at least once a week to discuss, clarify and share various problems which may be personal or academic.	Satisfactory
VII	I. Webinar	Group discussions	Satisfactory

	/workshop/Special lecture	and special lectures are conducted On-a- regular-basis	
IX.	Student's Activities	Paper presentation done by students in Departmental webinars	Satisfactory
X.	Departmental meeting	Meeting among the faculty members meeting with present students, parent-teacher meeting are held online basis. Meeting with exstudents are held once or twice a year	Satisfactory
XI.	Student's feedback	Feedback taken from outgoing students and analyzed	Students are very much satisfied with the Departmental activities
XII. teaching	Grievances related to g –learning process	NA	Nil

		Observation	Remarks/Suggestions
I.	Conduct of Internal	Class-test, Mid-term and	Satisfactory
	Examinations	Test-examination are	
		conducted through each	
		dept group. The blank	
		answer scripts & Question	
		papers are posted in this	
		group and students	
		submitted the Answers	
		scripts after completion of	
		their examination.	

II.	Maintenance of Marks register	All the marks are listed in the marks register	Records are well maintained
III.	Course Distribution, Academic calendar for the conduct of continuous internal evaluation (CIE)	Prepared and followed	Satisfactory
IV.	Result of university examinations	Maximum students got First class.	Excellent
V.	Examination related Grievances	No grievance from students and parents. Examination process is very transparent.	Nil

4. Research and Extension Activities

Pariticula	ars	Observation	Remarks/Suggestions
I.	Research Projects	NA	
II.	Teachers recognized as research guides	NA	
III.	Extension activities	Students participated in various Extension Activities organized by Nss and NCC	Satisfactory

Signature of Coordinator, IQAC

IQAC Co-ordinator Mugberia Gangadhar Mahavidyalaya Signature of 28-64-22

Principal

/Chairperson, IQAC

Principal
Mugberia Gangadhar Mahavidyalaya



MUGBERIA GANGADHAR MAHAVIDYALAYA

ESTD.-1964

P. O.—BHUPATINAGAR

Dist.—PURBA MEDINIPUR

S. T. D. Code-03220 Ph. No.-270236, Pin.-721425 (W. B.).

Ref. No.—M. G. M. | |

Dated

From: The Principal | Secretary,

Academic Audit (Internal) Year-2020-21

Name of the Department: Political Science (UG)

Date of Audit: 06.03.2021

Audit Team: (Principal/Chairperson, IQAC): Dr. Swapan Kumar Misra

(Convener, Academic Sub-Committee): Prof. Abani Kumar Tripathy

(Coordinator, IQAC): Dr. Prasenjit Ghosh

(Due to COVID19 pandemic, academic audits are done through online basis.)

1. Curricular Aspects

Particular	S	Observation	Remarks/Suggestions
IX.	Courses offered	B.A(Honours)	
		B.A-General	
X.	Annual Academic Plan	As per CBCS pattern,	Satisfactory
		prepared and followed	
XI.	Coverage of Syllabus	100% of the syllabus	Satisfactory
		completed as per academic	
		plan	
XII.	Average % of online	Teaching staff 90% and	Satisfactory
	meeting, webinar & class	above	
	Attendance:	Students-85% and above	
	c) Teaching staff-		
	d) Students		
XIII.	Participation of the deptt.	Students are taken any two	Satisfactory
	in the courses offered by	subjects from	
	other departments	Bengali,History,Sanskrit,	
		Philosophy, English as their	
		Generic Elective papers.	
XIV.	Pattern of programmes	Semester(CBCS) as per	As per Vidyasagar
		UGC norm	University CBCS Pattern
XV.	Participation of full time	One full time teacher is	
		associated in various	

teachers in various bodies	bodies of other colleges	
of the	(one of them is	Satisfactory
universities/Autonomous	Autonomous College) as	
colleges/other colleges	Governing Body	
such as BOS and	member ,finance	
Academic council	committee member and	
	BOS member of two	
	different subjects.100% of	
	teachers are engaged in	
	paper setting and	
	assessment of answer	
	scripts .	
XVI. Feedback form	Collecting Online	Satisfactory
stakeholders	feedback form students,	
	staff & teachers	

2. Teaching and Learning

		Observation	Remarks/Suggestions
XI.	No of students Enrolled in Honours	B.Sc. Honours-40 students	Satisfactory
XII.	No. of permanent faculty	Associate Prof: 1 Assistant. Prof-02 SACT(Govt. approved)-02	Satisfactory
XIII.	Conduct of Class	As per the online class routine	Satisfactory
XIV.	Innovative processes adopted in Teaching-Learning	To make the teaching learning process more attractive and innovative teachers were providing Online classes in virtual platforms such as Google meet or Zoom with the help of various types of ICT tools. But sometimes technical difficulties compelled teachers to take classes through conference audio call by cell phone.	Satisfactory

XV. Tutorials	Online Quiz, class tests, assignment on	Satisfactory
XVI. Remedial/Special	regular interval Remedial or special	Satisfactory
classes	classes are taken for	Sutisfactory
	few low achievers at	
	the end of the session.	
XVII. Mentor to students for	Each teacher is a	Satisfactory
academic & stress	assigned with 10	
related issues	students and they	
	meet them virtually at	
	least once a week to	
	discuss, clarify and share various	
	problems which may	
	be personal or	
	academic.	
XVIII. Webinar	Departmental	Satisfactory
/workshop/Special	webinar, group	
lecture	discussions and	
	special lectures are	
	conducted On-a-	
	regular-basis	
XIX. Student's Activities	Paper presentation	
	done by students in	
VV Domenton antal marchine	Departmental webinars	Satisfactory
XX. Departmental meeting	Meeting among the	Satisfactory
	faculty members meeting with present	
	students, parent-	
	teacher meeting are	
	held online basis.	
	Meeting with ex-	
	students are held once	
	or twice a year	
XI. Student's feedback	Feedback taken from	Students are very much satisfied
	outgoing students and	with the Departmental activities
	analyzed	257
XII. Grievances related to	NA	Nil
teaching –learning process		

3. Evaluation process

		Observation	Remarks/Suggestions
II.	Conduct of Internal	Class-test, Mid-term and	Satisfactory
	Examinations	Test-examination are	

		conducted through each dept group. The blank answer scripts & Question papers are posted in this group and students submitted the Answers scripts after completion of their examination.	
III.	Maintenance of Marks	All the marks are listed in	D 1 11 11 11 11
	register	the marks register	Records are well maintained
IV.	Course Distribution,		Satisfactory
	Academic calendar for	Prepared and followed	
	the conduct of	1	
	continuous internal		
	evaluation (CIE)		
V.	Result of university	1. % of success with	Excellent
v .	examinations	Hons-100.	LACCION
	examinations		
		2. All students got First	
		class.	
VI.	Examination related	No grievance from	Nil
	Grievances	students and parents.	
		Examination process is	
		very transparent.	

4. Research and Extension Activities

Pariticula	rs	Observation	Remarks/Suggestions
I.	Research Projects	NA	
II.	Teachers recognized as research guides	NA	
III.	Extension activiteis	Students participated in various Extension Activities organized by Nss and NCC	Satisfactory

MUGBERIA GANGADHAR MAHAVIDYALAYA

ESTD.-1964

P. O.—BHUPATINAGAR [] Dist.—PURBA MEDINIPUR

S. T. D. Code-03220 Ph. No.-270236, Pin.-721425 (W. B.).

Ref. No	о.— <i>М. G</i> .	M. /	/	1
---------	-------------------	------	---	---

Dated

From: The Principal | Secretary,

Academic Audit (Internal) Year-2020-21

Name of the Department: Botany(UG)

Date of Audit: 06.03.2021

Audit Team: (Principal/Chairperson, IQAC): Dr. Swapan Kumar Misra

(Convener, Academic Sub-Committee): Prof. Abani Kumar Tripathy

(Coordinator, IQAC): Dr. Prasenjit Ghosh

(Due to COVID19 pandemic, academic audits are done through online basis.)

1. Curricular Aspects

Particulars	Observation	Remarks/Suggestions
XVII. Courses offered		
	B.ScGeneral	
XVIII. Annual Academic Plan	As per CBCS pattern,	Satisfactory
	prepared and followed	
XIX. Coverage of Syllabus	100% of the syllabus	Satisfactory
	completed as per academic	
	plan	
XX. Average % of online	Teaching staff 90% and	Satisfactory
meeting, webinar & class	above	
Attendance:	Students-85% and above	
e) Teaching staff-		
f) Students		
XXI. Participation of the deptt.	Students are taken any two	Satisfactory
in the courses offered by	subjects from	
other departments	Bengali,History,Sanskrit,	
_	Philosophy, English as their	
	Generic Elective papers.	
XXII. Pattern of programmes	Semester(CBCS) as per	As per Vidyasagar

	UGC norm	University CBCS Pattern
XXIII. Participation of full time teachers in various bodies of the universities/Autonomous colleges/other colleges such as BOS and Academic council	One full time teacher is associated in various bodies of other colleges (one of them is Autonomous College) as Governing Body member ,finance committee member and BOS member of two different subjects.100% of teachers are engaged in paper setting and assessment of answer scripts .	Satisfactory
XXIV. Feedback form stakeholders	Collecting Online feedback form students, staff & teachers	Satisfactory

2. Teaching and Learning

	Observation	Remarks/Suggestions
XXI. No of students Enrolled in general	B.Sc40 students	Satisfactory
XXII. No. of permanent faculty	Assistant. Prof-01	Satisfactory
	SACT(Govt.	
	approved)-01	
XXIII. Conduct of Class	As per the online class routine	Satisfactory
XXIV. Innovative processes	To make the teaching	Satisfactory
adopted in Teaching-	learning process more	
Learning	attractive and	
	innovative teachers	
	were providing	
	Online classes in	
	virtual platforms such	
	as Google meet or	
	Zoom with the help of	
	various types of ICT	
	tools. But sometimes	
	technical difficulties	
	compelled teachers to	
	take classes through	
	conference audio call	
	by cell phone.	

XXV. Tutorials	Online Quiz, class tests, assignment on regular interval	Satisfactory
XXVI. Remedial/Special classes	Remedial or special classes are taken for few low achievers at the end of the session.	Satisfactory
XXVII. Mentor to students for academic & stress related issues	Each teacher is a assigned with 20 students and they meet them virtually at least once a week to discuss, clarify and share various problems which may be personal or academic.	Satisfactory
XXVIII. Webinar /workshop/Special lecture	Departmental group discussions and special lectures are conducted On-a- regular-basis	Satisfactory
XXIX. Student's Activities	nil	
XXX. Departmental meeting	Meeting among the faculty members meeting with present students, parent-teacher meeting are held online basis. Meeting with exstudents are held once or twice a year	Satisfactory
XI. Student's feedback	Feedback taken from outgoing students and analyzed	Students are very much satisfied with the Departmental activities
XII. Grievances related to teaching –learning process	NA	Nil

3. Evaluation process

		Observation	Remarks/Suggestions
VII.	Conduct of Internal	Class-test, Mid-term and	Satisfactory
	Examinations	Test-examination are	

		conducted through each dept group. The blank answer scripts & Question papers are posted in this group and students submitted the Answers scripts after completion of their examination.	
VIII.	Maintenance of Marks register	All the marks are listed in the marks register	Records are well maintained
IX.	Course Distribution, Academic calendar for the conduct of continuous internal evaluation (CIE)	Prepared and followed	Satisfactory
X.	Result of university examinations	 % of success -100. All students got First class. 	Excellent
XI.	Examination related Grievances	No grievance from students and parents. Examination process is very transparent.	Nil

4. Research and Extension Activities

IV.	Result of university examinations	1. % of success with Hons-	100. Satisfactory
V.	Examination related Grievances	Examination process is very transparent and hence no grievance from the students	
		grievance from the students	5.
4.	Research and Extension	Activities	1 (0
Particula		Observation	Remarks/Suggestions
I.	Research Projects	NA NA	
II.	Teachers recognized as research guides		
III.	Extension activities	Students participate in various extension activities organized by NSS & NCC	Satisfactory
Signatur	e of Coordinator, IQAC IQAC Co-ordinator beria Gangadhar Mahavid		e of Principal / Chairperson, IQAC Principal Mugberia Gangadhar Mahavidyalaya
Signatur	e of Coordinator, IQAC		e of Principal / Chairperson, IQAC Principal Mugberia Gangadhar Mahavidyalaya
Signatur	e of Coordinator, IQAC		e of Principal / Chairperson, IQAC Principal Mugberia Gangadhar Mahavidyalaya
Signatur	e of Coordinator, IQAC		e of Principal / Chairperson, IQAC Principal Mugberia Gangadhar Mahavidyalaya
Signatur	e of Coordinator, IQAC		e of Principal / Chairperson, IQAC Principal Mugberia Gangadhar Mahavidyalaya



MUGBERIA GANGADHAR MAHAVIDYALAYA

ESTD.—1964

P. O.—BHUPATINAGAR Dist.—PURBA MEDINIPUR

S. T. D. Code-03220 Ph. No.-270236, Pin.-721425 (W. B.).

Ref. No.-M. G. M. | From: The Principal | Secretary, Dated

Academic Audit (Internal) Year-2020-21

Name of the Department: Physics(UG & PG)

Date of Audit: 10.12.2020

Audit Team: (Principal/Chairperson, IQAC): Dr. Swapan Kumar Misra (Convener, Academic Sub-Committee): Prof. Abani Kumar Tripathy

(Coordinator, IQAC): Dr. Prasenjit Ghosh

(Due to COVID19 the academic audits are done through online basis.)

1. Curricular Aspects

Particulars		Observation	Remarks/Suggestions
I.	Courses offered	B.Sc. (Honours) B.ScGeneral	
II.	Annual Academic Plan	As per CBCS pattern, prepared and followed	Satisfactory
III.	Coverage of Syllabus	Full	Satisfactory
IV.	Average % of online meeting, webinar & class Attendance: a) Teaching staff- b) Students	Teaching staff-94% and above Students-93% and above	Satisfactory
V.	Participation of the deptt. in the courses offered by other departments	GE (III & IV) paper of Mathematics, Economics, Chemistry are offer as general subject	Satisfactory
VI.	Pattern of programmes	Semester(CBCS) as per UGC norm	
VII.	Participation of full time teachers in various bodies of the universities/Autonomous colleges/other colleges such as BOS and Academic council	NA	
VIII.	Feedback form stakeholders	Collecting Online feedback form students, staff & teachers	Satisfactory

2. Teaching and Learning

	Observation	Domarka/Suggestions
	Ouservation	Nemarks/Suggestions

I.	No of students Enrolled in Honours	B.Sc. Honours-40 students	Satisfactory
II.	No. of permanent faculty	Asst. Prof-01 SACT(Govt. approved)- 06	Satisfactory
III.	Conduct of Class	As per the online class routine	Satisfactory
IV.	Innovative processes adopted in Teaching-Learning	Teachers are familiarized and well equipped (wacam, smart bord) for online classes. Students are interact with expert (entrepreneur, scientists, industrialist) throughout the year	Satisfactory
V.	Tutorials	Online Quiz, assignment on regular interval	Satisfactory
VI.	Remedial/Special classes	Special classes are taken for few students (advanced as well as repitation of some topic)	Satisfactory
VII.	Mentor to students for academic & stress related issues	Teachers is assigned 20- 30 students. They meet through online at least once a week to discuss, clarify and share various problems which may be personal or academic.	Satisfactory
VIII.	Webinar /workshop/Special lecture	Webinar and special lectures are conducted On-a-regular-basis	Satisfactory
IX.	Students activities	Poster presentation, Quiz, assignment writing, group discussion etc. by students	Satisfactory
X.	Departmental meeting	Meeting among the faculty members meeting with present students, parent-teacher	Satisfactory

		meeting are held online basis. Meeting with ex- students are held once or twice a year	
XI.	Students feedback	Feedback taken from	Satisfactory
		outgoing students and	
		analyzed	
XII.	Grievances related to teaching –	NA	
	learning process		

3. Evaluation process

		Observation	Remarks/Suggestions
I.	Conduct of Internal Examinations	Class-test, Mid-term and Test-examination are conducted through each dept group. The blank answer scripts & Question papers are put in this group and students are submitted the Answers scripts after completed their examination.	Satisfactory
II.	Maintenance of Marks register	All the exam marks of the students are in the marks register	Records are well maintained
III.	Course Distribution, Academic calendar for the conduct of continuous internal evaluation (CIE)	Prepared and followed	Satisfactory
IV.	Result of university examinations	 % of success with Hons-100. All students got First class. 	Excellent
V.	Examination related Grievances	No grievance from students and parents. Examination process is very transparent.	Nil

I.	Research Projects	NA.	
II.	Teachers recognized as research guides	NA	
III.	Extension activiteis	NA	

Signature of Coordinator, IQAC

IQAC Co-ordinator Mugberia Gangadhar Mahavidyalaya

Signature of 28-64.22
Principal
/Chairperson, IQAC

Principal
Mugberia Gangadhar Mahavidyalaya