

**MUGBERIA GANGADHAR MAHAVIDYALAYA**



**Department of Nutrition**

**B.Sc.Honours(CBCS)**

**Semester:-VI**

**Paper Code:-CC14**

- (1) What is personnel management?
- (2) Write the function of personnel management.
- (3) Write the nature of personnel management.
- (4) Write the function of personnel manager.
- (5) Write the factors to consider while planning the kind and number of personnel.
- (6) What is menu?
- (7) Write the types of operations.
- (8) Write the types of service of personnel management.
- (9) What do you mean by job analysis?
- (10) What are the purpose of job analysis?
- (11) What Aspects of a Job Are Analyzed ?
- (12) Describe the Job description & job specification.
- (13) Write the parts to a job description?.
- (14) Write the advantages of job description.
- (15) Write the parts to a job specification.
- (16) Write the advantages of job specification.
- (17) Discuss briefly the manpower planning.
- (18) What are the different approaches included in personnel management?